

10/15 68.5088
I.L.B. Personnel 15

MEMORANDUM FOR: Executive Director-Comptroller
SUBJECT : Non-Agency Identified Recruitment Advertising

1. This memorandum submits a recommendation for your approval; this recommendation is contained in paragraph 4.
2. Technical Services Division (TSD) has requested our assistance in the recruitment of several Artist/ Illustrators. Persons are needed who have broader training and experience than normally is found among our "write-in" and "walk-in" applicants. In this connection, the Division has agreed to sponsor the attached non-Agency identified recruitment advertisement to be published in the Washington Post and the Evening Star for two consecutive weekends (Friday, Saturday and Sunday editions). TSD will assume responsibility for the costs involved.
3. The proposed advertisement has been reviewed by the Recruitment Advertising Committee and has their endorsement.
4. It is recommended that the attached advertisement be approved for publication as described above.

7s/ Robert S. Wattles

Robert S. Wattles
Director of Personnel

Attachment

CONCUR:

SIGNED R. L. Bannerman

13 OCT 1968

R. L. Bannerman
Deputy Director
for Support

Date

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The recommendation contained in paragraph 4 is approved.

JS

1 OCT 1973

L. K. White
Executive Director-Comptroller

Date

ARTIST-ILLUSTRATOR

Challenging, permanent position for an experienced graphic artist. Must have experience in reproduction and ability to do clean lettering and line renderings ready for camera.

Excellent starting salary with periodic increases. Retirement, health and life insurance programs. Paid vacation and sick leave.

Send complete resume and work samples no larger than 16x20 (to be returned) to:

Box _____, The Evening Star

or

Box _____, The Washington Post

STATINTL

Approved For Release 2003/04/29 : CIA-RDP84-00780R002300180054-1

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